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ODISHA STATE CIVIL SUPPLIES CORPORATION LTD.,

(A Govt. of Odisha Undertaking)

REGISTERED OFFICE: C/2, NAYAPALLI, BHUBANESWAR-751012

CIN: U51211OR1980SGC000894

Tel: 0674-2395391, Fax No: 0674-2395291, website: www.oscsc.in

ESH(HQ/S) - 22/2017(D-2) No. 12592 Date: 15.09.25

OFFICE ORDER

Sub: Restructuring of the Odisha State Civil Supplies Corporation Limited (OSCSC Ltd.)

In pursuance of Letter No. 12505 dtd. 18.07.2025, the Food Supplies & Consumer Welfare Department, Odisha, the Government has been pleased to approve the restructuring of the Odisha State Civil Supplies Corporation Ltd. (OSCSC Ltd.). The details of existing posts, newly created posts, and the total number of post are at Annexure-A. The sanctioned strength of posts across various divisions, including the newly created positions, now stands at 1371.

A new Service Rule, in accordance with the aforesaid letter No-12505 dtd. 18.07.2025 of the FS & CW Department, to regulate the method of recruitment and conditions of service shall be framed in due course to carry out the provisions of this Order. However, promotion to the next higher rank and recruitment against newly created posts shall be undertaken only after notification of the new OSCSC Service (Method of Recruitment and Conditions of Service) Rules in order to avoid any anomalies; however, recruitment to those posts which are common in both old and new structure shall be carried out irrespective of different nomenclature.

This has been concurred in by the FS & CW Department vide their OSWAS File No. FSCW-CE-MISC-0018-2024 and Finance Department OSWAS File No-FIN-ES3-ESTT-0030-2017.

This Office Order shall come into force with immediate effect.

Managing Director

Memo No. 12593

Date. 15.09.25

Copy forwarded to the Principal A.G. (A & E), Odisha/ Additional Secretary to Government, FS & CW Department w.r.t his letter No-12505 dtd. 18.07.2025 / Special Secretary to Government, P.E. Department / Joint Secretary to Government, Finance Department / Special Secretary to Government, GA & PG Department / Special Secretary, Department of Co-operation / Additional Secretary to Government, Works Department / Additional Secretary to Government, Department of Water Resources / P.S to Principal Secretary to the Chief Minister, Odisha / P.S to Chief Secretary / P.S to DC-cum-ACS, Odisha / P.S to Hon'ble Minister, FS & CW and Science & Technology Department / All Collectors / M.D, OSWC / M.D, OSCB / M.D, CWC, Bhubaneswar / G.M, FCI / Registrar, Odisha High Court for information.

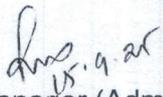
Managing Director

Memo No. 12594

Date. 15.09.25

Copy forwarded to all Officers, OSCSC Ltd., / All CCSO/CSO-cum-District Managers, OSCSC Ltd., / All Sections, Head Office, OSCSC Ltd., / Notice Board, OSCSC Ltd., for information & necessary action.

The IT Cell, OSCSC Ltd., for information & necessary action. The IT Cell is directed to update this Office Order on the official website of this Office.


15.9.25
General Manager (Admn.)



APPROVED RESTRUCTURING OF OSCSC LTD.								
Division	Existing Sanctioned Strength			Approved strength after Restructuring				
	Name of the Post	Existing sanctioned Strength	Level of Pay as per ORSP Rules 2017	Name of the Post	Proposed Strength	Level of Pay as per ORSP Rules 2017	Nature of posting/ promotion/ tenure in the feeder grade	Remarks
	Chairman	1			1		Nominated by the Department	
	Managing Director	1			1		Posting/Deputation from Govt.	
Finance & Accounts	FA & CAO	1			1		Deputation from Govt.	
		0		Chief Financial Officer (CFO)*	1	L-16	Deputation/PR(5 Yrs)	Newly created
	CGM (F)	1	15	CGM (F & A)	4	L-15	1 DR/ 3 PR (5yrs)	2 post each in Finance & Account Division
	G.M. (Accounts)	1	14	G.M. (F & A)	4	L-14	PR (5yrs)	
	D.G.M. (F)	1	13	D.G.M. (F & A)	5	L-13	PR (5 yrs)	

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Annexure - 'A'

	0		AGM (F & A)	9	L-13	PR (7 Yrs)	Newly created	
Manager (Accounts)	2	12	Manager (F & A)	20	L-12	6 DR+ 14 PR (5 yrs)		
Manager (Audit)	1	12						
Asst. Manager (Accounts)	33	11	Asst. Manager (F & A)	60	L-11	PR(7 Yrs)	45 nos of post in District Offices and 15 nos of post in Head Office	
Asst. Manager (Audit)	2	11						
Senior Accounts Supervisor	29	10	Abolished					
Senior Accountant	78	9	Senior Accounts Executive	44	L-9	PR (7 Yrs)		
Junior Accountant	111	8	Accounts Executive	111	L-8	DR		
Sub-Total	260			259				

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Human Resources & Administration	G.M (Admn.)	1		G.M (HR & Admn.)	1		Deputation from Govt.	
	Administrative Officer	1		DGM(HR & Admn.)	1	L-13	PR (5yrs)	
	OSD	1		AGM(HR & Admn.)	1	L-13	PR (5yrs)	
				Sr. Manager (HR & Admn.)	1	L-12	PR (5yrs)	Newly created
	Manager (HR)	1	12	Manager (HR & Admn.)	3	L-12	1 DR + 2 PR (2 yrs)	
	Assistant Manager (Admn.)	2	11	Assistant Manager (HR)	7	L-11	PR (7 yrs)	
	Senior Administrative Supervisor	7	10	Senior Executive	23	L-10	PR (7 yrs)	
	Senior Assistant	56	9	Executive	82	L-9	PR 7 yrs	
	Junior Assistant	103	7	Assistant Executive	162	L-7	DR	
	SA-cum-DEO	341	7					
Sub-Total	513			281				

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Operations (Procurement & Distribution) Procurement Section and PDS Section will be merged and redesignated as P&D Section	G.M (PDS)	1		G.M (Distribution)	1		Deputation from Govt.	
	G.M (Proc)	1		G.M (Procurement)	1		Deputation from Govt.	
	DGM (PDS)	3	13	DGM (P&D)	2	L-13	PR (5 Yrs)	
				AGM (P&D)	2	L-13	PR (5 Yrs)	Newly created
				Sr. Manager (P&D)	10	L-12	PR (5 Yrs)	5 post in District Offices and 5 post in Head office Newly created
	Manager (PDS)	1	12	Manager (P&D)	19	L-12	6 DR + 13 PR (5 yrs).	12 post in District offices and 7 post in Head office
	Manager (Marketing)	1	12					
	Asst. Manager (PDS)	7	11					
	Asst. Manager (Proc.)	1	11	Asst. Manager (P&D)	60	L-11	PR (7 yrs)	49 posts for district offices & 11 posts for Head office
	Asst. Manager (Operation)	3	11					
Procurement Inspector	341	9	Sr. Proc. Inspector	90	L-10	PR (7 yrs)	Newly created	
			Proc. Inspector	131	L-9	DR		
Sub-Total	359			316				

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Quality Control				Sr. Manager (QC)	2	L-12	PR (5yrs)	Newly created
	Manager (QC)	1	12	Manager (QC)	3	L-12	1 DR + 2 PR (5 yrs)	
	AM (QC)	1	9	AM (QC)	19	L-11	PR (7 yrs)	
	Quality Analyst	145		Sr. Quality Analyst	21	L-9	PR (7 Yrs)	Newly created
			8	Quality Analyst	40	L-8	DR	
	Sub-Total	147			85			
Engineering Division	G.M (Technical)	1		G.M(Tech)	2	L-12	Deputation from Government	
	AEE (Civil)	1						
			11					
			10		0			
	Jr. Engg.	0	9					
	Sub-Total	2			2			
Information Technology (IT)				General Manager (IT)	1	L-14	PR (5 yrs)	Newly created
				AGM (IT)	1	L-13	PR (5 yrs)	Newly created
	Manager (IT)	1	12	Manager (IT)	2	L-12	1 DR/1 PR(5 yrs)	
	System Analyst	1	9	System Analyst	9	L-11	PR (7 yrs)	
	Programmer	1	9	Programmer	10	L-10	PR (7 yrs)	
	Assistant Programmer	32	9	Assistant Programmer	40	L-9	DR	
		Sub-Total	35			63		

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Secretarial Division				Company Secretary-cum- G.M		L-14	PR (7 Yrs)	
				Company Secretary-cum-D. G.M	1	L-13	PR (5 yrs)	
	Company Secretary	1	13	Company Secretary-cum- AGM		L-13	PR (7 Yrs)	
				Assistant Company Secretary	1	L-12	DR	Newly created
	Sub-Total	1			2			
Legal Division				General Manager (Law)	1	L-14	PR (5yrs)	Newly created
				DGM (Law)	1	L-13	PR (7 yrs)	Newly created
	Manager (Law)	1	12	Manager (Law)	2	L-12	1-DR/1-PR (8 Yrs)	
				Law Officer	3	L-10	PR (7 Yrs)	Newly created
	Asst. Law Officer	1	9	Asst. Law Officer	6	L-9	DR	
	Legal Assistant	2	8					
	Sub-Total	4			13			

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Multi Tasking Staff (MTS)	Peon	121	2				Group D personnel to be merged into a new designation i.e. Multi Tasking Staff (MTS). These positions can be operated through outsourced agencies after all existing employees retire.
	Junior Diarist	1	6				
	Senior Diarist	1	9				
	Zamadar	1	4				
	Daftary	1	4				
	Bank Sarkar	3	4				
	Sub-Total	128			0		
Dying Cadre	Auditor	8	9				Posts will be abolished till superannuation of the existing employees
	M.V.I.	1	12				
	Head Driver	1	9				
	Godown Superintendent	1	9				
	Head Typist	1	11				
	Sr. Stenographer	5	9				
	Sr. Typist	4	9				
	S.A.-cum-G.A	206	6				
	Console Operator	2	8				
	Senior Sales Manager-cum-Godown Supervisor	4	7				
Jr. Typist	1	6					

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	Jr. Stenographer	43	8				
	Manager (SICA)	1					
	Driver (HV)	92	6				
	Driver (LV)	34	6				
	Private Secretary	2					
	Kantawalla	152	4				
	Carpenter	1					
	Pump Driver	1					
	Plumber	1					
	Watchman	23					
	EPBX Attendant	1					
	Cleaner-cum-Helper	2					
	Personal Assistant	2					
	Sub-Total	589			0		
Outsourced Category	Assistant Programmer	0					
	Data Entry Operator	69					
	Electrician	1					
	Mali	1					
	Mali-cum-Sweeper	1					
	Sweeper	343					
	Security Guard	682					
	Dusting Operator	341					
	Sub-Total	1438			0		

Separate approval order will be communicated later on.

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Government Employees on deputation to OSCSC Ltd.	Marketing Inspector	288	9		288			
	Marketing Intelligence Inspector (Schematic under Rs.2/- Rice Scheme)	44		Additional District Manager	30			30 nos. of Additional District Manager (ADM) posts is to be created by abolishing total 79 posts comprising Marketing Intelligence Inspector (Schematic under Rs.2/- Rice Scheme)- (44 Nos.), Senior Clerk(5 Nos.), Junior Clerk(3 Nos.), Daftary(1 No.), Driver (2 Nos.), Peon (24 Nos.).
	Senior Clerk	5						
	Junior Clerk	3						
	Daftary	1						
	Driver	2						
	Peon	24						
	District Manager	30			30			
	Sub-Total	397			348			
GRAND TOTAL	3875			1371				

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18/07/21