



ODISHA STATE CIVIL SUPPLIES CORPORATION LTD., CUTTACK

NO. 2949

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|----------------------------------|----|-------|--|
| e-Dispatch (for office use only) | | | |
| Government of Odisha | | | |
| WEB: | No | Yes | |
| For | SP | Local | |
| RP | SP | | |

DT. 09.10.23

TENDER CALL NOTICE

The District Manager, OSCSC Ltd., Cuttack invites sealed from interested reputed Travel Agencies / Tour Operators / Private Individual for providing one Commercial Vehicle for engagement in Office use on monthly basis.

The detailed notice inviting sealed tender is available in the website of OSCSC Ltd., Bhubaneswar (i.e. www.oscsc.in). The interested parties are requested to download the detail notice i.e. Tender Call Notice and tender documents for engagement of hired vehicle from the above website or may obtain from this Office. The last date of receipt of Tender is Dt.17.10.2023 by 2.30 P.M.


District Manager,
O.S.C.S.C. Ltd., Cuttack

ODISHA STATES CIVIL SUPPLIES CORPORATION LTD., CUTTACK

TENDER CALL NOTICE

Sealed quotations/tenders are invited from interested reputed Travel Agencies/ Tour Operators / Private individuals for providing 1(One) nos. of **(Tiago/Bolt/Celereo Petrol)** etc. vehicle having sitting capacity not more than 5(Five) including driver, which shall confirm to the Terms and conditions (Appendix-A) for official use in **C.C.S.O.-cum-District Manager, Cuttack** Office on monthly rent basis:

1. The Service Provider shall have a valid **OGST** registration to participate in the tendering.
2. The vehicle must be in road worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Pollution Certificate, valid Contract Carriage Permit, proof of up-to-date tax payment etc. mandatory for plying of Vehicle.
3. The maximum hire charges per month excluding taxes will be Rs.20,000/- and the Model of the vehicle is only indicative. Vehicles of similar model and segment having same mileage & hiring charges can be engaged.
4. The Driver of the Vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport/passenger vehicle.
5. The Driver should be well behaved, gentle and obedient in nature.
6. A sum of **Rs.5000/-** shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of the **District Manager, OSCSC Ltd., Cuttack** and submitting along with the tender as Security Deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.

7. The monthly rate of hire charge be quoted separately in the general bid information (excluding fuel and lubricants).
8. The Vehicle must achieve a fuel efficiency of **17KM per litre**.
9. The detail of the make and year of manufacture of the Vehicle, Registration No., Mileage (KM covered per litre) and name of the Driver, Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation / Tender (Appendix-B).
10. The tender completed in all respect alongwith all relevant documents should reach the undersigned on or before **17.10.2023** by **2.30 P.M.** and shall be opened on **18.10.2023** at **11.30 A.M.** in presence of the bidders or their authorized representatives.
11. The application form of tender containing General Bid Information & Terms and conditions for Hiring of Vehicles etc. will be available with **C.C.S.O-cum-District Manager Office on payment of Rs.1000/- from 11.10.2023 to 17.10.2023 (1.30 P.M.)** or can be downloaded from **OSCSC Website (www.oscsc.in from Dt.11.10.2023 to Dt.17.10.2023**. In case the application form is downloaded from Corporation website, the applicant shall furnish a Demand Draft for an amount of **Rs.1000/-(Rupees One Thousand)** only towards the cost of the application along with the application.

Seal & Signature of
CCSO-cum-District Manager
OSCSC Ltd, Cuttack

Annexure-A

Terms & Conditions

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as valid Registration Certificate, Insurance Certificate, Pollution Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up-to-date tax payment etc. and D.L. of the driver available all the times.

2. The Department / Office hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicles or loss of life / injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.

3. The hire charges to be paid for monthly basis is final but does not include cost of fuel, which is to be paid separately basing on actual consumption and as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.

4. It shall be the responsibility of the bidder to provide a good driver and the remuneration of the driver shall be borne by the owner.

5. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.

6. In case of the vehicle do not report regularly, the authority will be at liberty to terminate the agreement without prior notice.

7. The vehicles shall report for duty for minimum of 25 days in a month.

8. In case of emergency, the driver will have to report for duty as per the requirement. No extra payment shall be demanded.

9. Monthly hire charges and reimbursements towards cost of fuel (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.

10. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.

11. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.

12. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.

13. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.

Seal & Signature of
Quotation/Tender Calling Authority

Designation

Annexure-B**General Information**

| Sl No | Particulars | |
|-------|---|--|
| 1 | Name of the Service Provider | |
| 2 | Complete Address | |
| 3 | OGST Number | |
| 4 | GeM Registration Number | |
| 5 | Bank Account No and IFSC Code | |
| 6 | Registration No. of Vehicle | |
| 7 | Year of Manufacture | |
| 8 | Make & Model | |
| 9 | Date of registration | |
| 10 | Name & complete address of the owner of vehicle | |
| 11 | Fitness Certificate validity | |
| 12 | Pollution Certificate validity | |
| 13 | Permit validity | |
| 14 | Insurance validity | |
| 15 | Name / Address of the Driver | |
| 16 | D.L. No. & Validity of the D.L. of the Driver | |
| 17 | Proposed hire Charge of the vehicle per month excluding fuel cost | |
| 18 | Rate of fuel consumption / Mileage per litre | |
| 19 | Contact Number of the Service provider (Tenderer/Quotationer) | |
| 20 | Contact number of Driver | |

"Certified that the information submitted above is true to the best of my knowledge and belief."

Seal & Signature of
Quotationer / Tenderer