



ORISSA STATE CIVIL SUPPLIES CORPORATION LTD.

C/2, NAYAPALLI, BHUBANESWAR-12

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No.-PP (Q.C) 17/2011/ **15975**

Date: **28.08.2011**

From

Suresh Kumar Vashishth, IAS,
Managing Director

To

All CSO-cum-District Managers,
O.S.C.S.C. Ltd.

Sub: **Functioning of Departmental Storage Centres - Guideline for purchase of Weighing Scale.**

Sir,

Inviting a reference to the subject cited above, I am to say that Govt. in F.S. & C.W. Deptt. have decided for functioning of Departmental Storage Centre (DSC) along with door step delivery of stock at retail point. In order to ensure weightment of food grains during receipt and issue operation, it is required to arrange equipments for weightment of stocks for each godown.

The following weighing scales are required for weightment of food grains in RRC-cum-DSC.

1. Electronic weighing scales 1 kg. capacity for weightment of samples and empty gunny bags – One.
2. Electronic weighing scales 300 kg. capacity for weightment of 50/100 kg rice, wheat, sugar packed in gunny bags – One.
3. Manual weighing scale – 200 kg. capacity for weightment of 50/100 kg. packed rice / wheat / sugar in case of failure of electronic weighing scale – Two.

All above weighing scales shall be purchased at district level as per the following procedure.

1. To be purchased at DGS&D rate contract.

The electronic weighing scale shall be purchased at the rate approved by DGS&D from the approved firm. The details of DGS&D rate and approved firm with address are given below. This can be also purchased from any other firm having valid DGS&D rate.

| Sl. No. | Name of Equipment | Name of Approved Firm & Contact No. | Approving Agency | Rate per unit (Rs.) | Validity date | Remarks |
|---------|--|--|------------------|---|---------------|---|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 1 | Electronic weighing scale of platform model 1 Kg. Capacity (for weightment of samples & empty gunny bags) | M/s Essae-Teraoka Ltd., Bhubaneswar Mobile No. <u>9338409111</u> or any firm having valid DGS&D rate contract | DGS&D | 3950.00 (Exclusive of applicable CST and excise duty & inclusive of Transportation) | 30.09.2011 | Any other firms having valid DGS&D rate contract subject to maximum of rates as per Column no.5 |
| 2 | 300 kg. capacity (for weightment of 50 kg. packet CMR) | M/s Essae-Teraoka Ltd., Bhubaneswar Mobile No. <u>9338409111</u> or any firm having valid DGS&D rate contract | DGS&D | 8990.00 (Exclusive of applicable CST and excise duty & inclusive of Transportation) | 30.09.2011 | Any other firms having valid DGS&D rate contract subject to maximum of rates as per Column no.5 |

For the purchase of above equipments, District Managers are authorised to purchase and accordingly place order directly to the approved firm with the approval of Collector.

2. To be purchased through tender process.

(a) Manual Weighing Scale of 200 kg. capacity.

The manual weighing scale of 200 kg. capacity should consist of following accessories conforming to the specification of Legal Metrology Department.

1. One Beam Scale of 200 kg. capacity class - c.
2. Duly re-verified and stamped cast iron weights as follows:
 - (a) 50 gram to 10 kg – 1 set
 - (b) 20 kg. – 5 nos.
3. One iron stand with iron base.
4. Iron pan with chain.

(Photo copy of full set of equipment is enclosed)

Sample tender paper with terms and conditions of tender to be finalised by the following committee are enclosed herewith for reference.

Tender Committee

1. One Officer nominated by Collector not below the rank of Additional District Magistrate – Chairman
 2. General Manager, District Industries Centre – Member
 3. District Emergency Officer – Member
 4. Asst. Controller of Legal Metrology / Senior Inspector of Legal Metrology – Member
 5. CSO-cum-District Manager – Member convenor
- Any other officer nominated by Collector.

The proceedings of tender committee shall be placed before Collector for approval.

- (1) District Manager, OSCSC shall ensure filling up of blanks of tender document with appropriate information before publishing the tender call notice and sale of tender paper.
- (2) The tender notice may also be made available in the District website.
- (3) The successful Tenderer / approved firm of DGS&D of weighing scale shall demonstrate functioning of each weighing scale before the godown staff at the time of delivery so that the staff can gather basic knowledge to operate with the equipment subsequently.
- (4) No weighing scale shall be provided for the godown of CWC & OSWC under use or hired godown under their management where the proposed Departmental Storage Centre will function.
- (5) District Manager, OSCSC Ltd. are allowed to purchase more than one set of above weighing scale, if required, considering volume of operation and storage capacity.

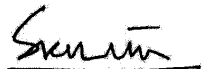
- (6) These weighing scale shall also be purchased for RRCs having weighbridge facility for sample checking, use in case of failure of weighbridge and test weighing of foodgrains.
- (7) In the existing RRCs where any of the above weighing scale are available in good working condition, the requirement may be revised accordingly.
- (8) All the weighing scale after purchase shall be entered in asset register maintained at District Office and RRC-cum-DSC.

I am to request you to assess the requirement of weighing scale at an early date, place the order with the suppliers for electronic weighing scale and finalise tender process for manual weighing scale well in advance. In no case RRC-cum-DSC shall be allowed to operate without required weighing scale.

Enclosures:

- | | | |
|-------|--|----------------|
| (i) | Sample tender call notice | - Annexure-I |
| (ii) | Sample tender paper for Manual Weighing Scale | - Annexure-II |
| (iii) | Sample Agreement copy. | - Annexure-III |
| (iv) | Photo copy of manual weighing scale. | - Annexure-IV |

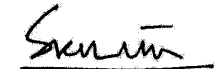
Yours faithfully,



Managing Director

Memo No- **15976** Date- **28.08.2011**

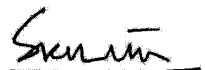
Copy to all Collectors for information and necessary action.



Managing Director

Memo No- **15977** Date- **28.08.2011**

Copy submitted to the Commissioner-cum-Secretary to Government, F.S. & C.W. Department for favour of kind information and necessary action.



Managing Director