

JOB CHART OF SWEEPER IN RRC / RRC-CUM-DSC **(Out-sourced)**

Sweepers are deployed in RRC / RRC-cum-DSC managed by OSCSC Ltd. on out-source basis through the SPA for following works.

1. To attend to sweeping works of godown / office premises / godown campus.
2. Cleaning of office records.
3. Brushing the stacks, removing cob-webs from the stacks, walls and roofs of the godown and ensure general cleanliness.
4. To collect droppings of grains during loading and unloading operation and ensure winnowing and cleaning.
5. To collect spillages in the godown and fill up in palla bags after cleaning stack-wise.
6. To stitch bleeding bags to prevent spillages.
7. To attend to counting of bags being loaded / unloaded at RRC / RRC-cum-DSC as and when entrusted by the RRC-cum-DSC in charge.
8. Such other works as may be assigned by RRC / RRC-cum-DSC in charge/ Quality Analyst.
9. To carry officials dak when ever required.