



FAX ✓	EMAIL	WEB ✓	SMS
RP	SP	OP ✓	LOCAL
a Despatch			

**ORISSA STATE CIVIL SUPPLIES CORPORATION LTD.**  
**C/2, NAYAPALLI, BHUBANESWAR-12**

Letter No/ Mark (PP) **40/10PT 19219** dated- **27.11.10**.

**FAX No.-0674-2395291**  
**Tel No.0674-2391953**

From

Suresh Kumar Vashishth, IAS  
Managing Director,

To

All District Managers,  
OSCSC.Ltd.

**Sub:- Appointment of authorized officers for Joint Custody and Maintenance of paddy.**

**Ref:- This office letter No.16721 dt.20.10.2010 -Operational Guideline for the KMS-2010-11.**

**Letter No.16723 dt.20.10.2010- Agreement with Custom Miller.**

**Letter No.17540 dt.03.11.2010- Joint Custody and Maintenance of paddy.**

Sir,

Inviting a reference to the letters on the subject cited above, I am to say that as per the Clause-18 of the Operational Guideline & Clause-12 of the Custom Millers Agreement, it is required that paddy in storage with the custom millers have to be maintained under joint custody.

2. For each and every custom miller, one Authorized Officer (A.C.S.O / Inspector of Supplies / Marketing Inspector) has to be appointed for Joint Custody & Maintenance of paddy.
3. One Authorized Officer may be appointed for more than one custom miller, depending upon the requirement.
4. The District Manager of the district where the custom miller is located has to appoint the Authorized Officer for Joint & Custody Maintenance of paddy procured from that district and procured from other districts.
5. ***The Custom Miller shall be given AC notes in duplicate from the PPC/PACS, 1<sup>st</sup> copy (Yellow colour) is meant for the Custom Miller and the 2<sup>nd</sup> copy (Green colour) shall be handed over to the Authorized Officer by the miller for joint custody & maintenance. Accordingly instruction may be communicated to handover mentioned two copies of Acceptance Note to the custom millers while delivering the paddy at PPC / PACS.***
6. Separate accounts and records shall be maintained for each district.
7. Authorized Officer has to maintain:-
  - (i) Stock Register.
  - (ii) Register maintaining Acceptance Note.
  - (iii) Release Order.

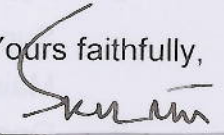
PTO

8. The stock for milling has to be released on weekly basis preferably on Monday to the custom miller, basing on their milling capacity.
9. The stock in Joint Custody has to be verified weekly once by the Authorized Officer / District Manager.
10. The Authorized Officer has to send a copy of the release order to District Manager on each Monday.
11. District Manager of the district where custom miller is located has to send copy of the xerox copies of the release order of paddy of other district to the concerned District Manager on Fortnightly basis.
12. District Manager shall maintain the release orders separately for each custom miller and have to review the progress of delivery of paddy, delivery of rice, so as to decide for further delivery of paddy to a custom miller.
13. District Manager will make payment for custody & maintenance charges to the custom miller only if the stock is kept under joint custody and on maintenance of prescribed registers and documents.
14. Stock Register, Register maintaining Acceptance Note and Release Order have been supplied basing on the number of custom millers participated in procurement operation during the last KMS.

It is requested again to appoint Authorized Officer for each and every custom miller for Joint Custody & Maintenance of paddy. List of Authorized Officer alongwith custom miller may be sent to this office for record.

Enclosure - Format for reporting  
of Authorized Officer.

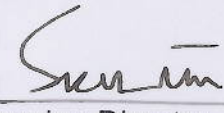
Yours faithfully,

  
Managing Director

Memo No- 19220 Date- 27.11.10.

Copy to:-

- (1) All Collectors for information and necessary action.
- (2) All Secretaries, DCCB for information, with a request that, copy of Acceptance Note in mentioned two copies shall be delivered to custom millers while delivering paddy by PACS.
- (3) The Managing Director, OSCB, Bhubaneswar for information and necessary action.
- (4) The Registrar of Co-operative Societies, Orissa, Bhubaneswar for information
- (5) All Officers, OSCSC.Ltd. (Head Office) for information and necessary action. OSD is requested to display on the website.
- (6) The Commissioner-cum-Secretary to Government, FS & CW Department, Bhubaneswar for kind information and necessary action.

  
Managing Director

