



**ODISHA STATE CIVIL SUPPLIES CORPORATION LTD.**  
**C/2, NAYAPALLI, BHUBANESWAR-751012**

Estt. (R. Cell)-55/2017, Advt. No.- 2996 Date:23.02.2019

**Recruitment to the post of Deputy General Manager (Finance) /  
Manager (Audit) / Manager (Accounts) / Manager (Law) / Manager (HR)**

Applications through registered post/speed post are invited from eligible candidates for recruitment to following posts in OSCSC Ltd., a Govt. of Odisha Undertaking. The selection shall be through Interview.

Name of Post	Grade	No. of Post	Educational Qualification	Maximum Age as on 1.3.2019	Experience	Pay Scale
Deputy General Manager (Finance)	I	1(UR)	Pass in final examination of Chartered Accountant/ Cost Accountants/ Cost Management Accountants.	40 years	Minimum 7 years of post qualification work experience in Govt. Office (Union/State) or any establishment of PSU or any reputed commercial organisation.	Rs.15,600 -39,100/- G.P.- Rs.6600/-
Manager (Accounts)	I	1(UR)	Pass in final examination of Chartered Accountant/ Cost Accountants/ Cost Management Accountants.	37 years	Minimum 5 years of post qualification work experience in any Govt. Office (Union/State) or any establishment of PSU or any reputed commercial organisation	Rs.15,600 -39,100/- G.P.- Rs.5400/-
Manager (Audit)	I	1(UR)	Pass in final examination of Chartered Accountant	37 years	Minimum 5 years of post qualification work experience in any Govt. Office (Union/State) or any establishment of PSU or any reputed commercial organisation	Rs.15,600 -39,100/- G.P.- Rs.5400/-

Manager (Law)	I	1(UR)	A minimum qualification of L.L.B from a recognised University of India.	37 years	Minimum 5 years of post qualification work experience as Law Officer in any Govt. Office (Union/State) or any establishment of PSU (Union/State) or 5 years of practice as Advocate at any bar	Rs.15,600 -39,100/- G.P.- Rs.5400/-
Manager (HR)	I	1(UR)	A minimum qualification of MBA in HR Management/ Marketing from a recognised University of India	37 years	Minimum 5 years of post qualification work experience in any Govt. Office (Union/State) or any establishment of PSU (Union/State) or any reputed private organization	Rs.15,600 -39,100/- G.P.- Rs.5400/-

**Mode of Selection:** The recruitment shall consist of Personal interview only. The candidates shall be called for interview at Odisha State Civil Supplies Corporation Ltd., C/2, Nayapalli, Bhubaneswar-12. The date of the interview will be informed to the candidates by post/e-mail. Persons employed with reputed Pvt. Organisation/Govt./PSU sector shall apply through proper channel and shall produce a “No Objection Certificate” from their employers at the time of interview.

**Age Relaxation:** The upper age limit prescribed shall be relaxable by 05 years for the candidates belonging to the category of SC/ST/SEBC/Women/PWD and Ex-Service men category.

Provided that, a candidate who comes under more than one category mentioned above, he/she will be eligible for only one age relaxation benefit, which shall be considered most beneficial to him/her.

**Examination Fee:** The candidate is required to send a non-refundable Demand Draft of Rs.500/- (Rupees Five Hundred) only drawn in favour of “Managing Director, Odisha State Civil Supplies Corporation Ltd.” payable at Bhubaneswar along with filled up application form. The candidates of SC/ST category are exempted from the application fee.

**Documents to be attached with application:**

1. Self attested photocopies of mark sheet and educational qualification certificate.
2. Experience Certificate.
3. Documents of supporting age proof.
4. Two self-attested passport size photographs.
5. Conduct Certificates from two Gazetted Officers.

6. A Demand Draft of Rs.500/- drawn in favour of “Managing Director, Odisha State Civil Supplies Corporation Ltd.” payable at Bhubaneswar along with application form.
7. No Objection Certificate wherever applicable.
8. Resident Certificate issued by Competent Authority.
9. Caste Certificate issued by Competent Authority.
10. Certificates relating to previous experience.

**Last Date:** The completed application should reach the Managing Director, Odisha State Civil Supplies Corporation Ltd., C/2, Nayapalli, Bhubaneswar-751012 within **21 days** of publication of this advertisement by Speed Post/Registered Post only. The envelope must be superscribed with the **Post Applied for** \_\_\_\_\_ in capital letter. Incomplete application in any respect and application received after the stipulated time will not be taken into consideration. Canvassing in any form will be considered as disqualification.

The Odisha State Civil Supplies Corporation Ltd. reserves the right to modify/cancel of the advertisement without assigning any reason thereof.

**How to Apply:**

Applicants should apply on plain paper as per the following format.

Affix recent  
passport size  
colour photograph  
and sign across

**APPLICATION FORMAT**

1.	Name of the Post					
2.	Name of the Applicant					
3.	Father/Husband's Name					
4.	Date of Birth					
5.	Category					
5.	Permanent Address					
6.	Age as on 01.03.2019	Year	Month	Day		
7.	Address for Correspondence					
8.	Contact No. & Email					
9.	Educational Qualification	10 <sup>th</sup>	12 <sup>th</sup>	Graduation	L.L.B/M.B.A in HR/M.B.A in Marketing/	Any other higher qualification

					Cost Accountant/ Chartered Accountant/ Cost Management Accountant	
	a) Name of the examination Passed					
	b) Year of Passing					
	c) Name of the Institute/ University/ Board					
	d) Subjects					
	e) Percentage in aggregate					
	f) Division					
10.	Details of experience along with pay scale/pay package (In chronological orders)					
	Total years of experience					
11.	Details of service					
a)	Parent Organization					
b)	Date of Appointment					
c)	Grade at the time of appointment					
d)	Total length of service					
e)	Date of appointment to executive service					
f)	Present Grade					

g)	Date from which continuing in present grade	
12.	Details of Demand Draft	D.D No.-           Dt.           Bank Name (Not applicable for SC/ST Candidates)

I hereby declare that the particulars furnished in the application are true. I understand that my candidature will be cancelled if the provided information is found to be false or incorrect.

Date:

Full signature of the candidate

Place: