



Fax No.-0674-2395291
Phone No.-2395291

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ODISHA STATE CIVIL SUPPLIES CORPORATION LTD.,
Plot No.C/2, Nayapalli, Bhubaneswar-751012
(A Govt. of Odisha Undertaking)

SHORT QUOTATION CALL NOTICE

No:Syst/Corr/31(Pt-2)/2015-16 7281 Bhubaneswar, Dated: 03.05.17.

Sealed quotations in plain paper/letter pad are invited from the intending authorized distributors/dealers in jurisdiction of Bhubaneswar having valid TIN/SRIN with VAT clearance certificate for supply of Digital Photo Copier for use in OSCSC Ltd, H.O. The quotation completed in all respect shall reach the undersigned by Speed Post, Registered Post, Courier or by hand super scribing the word "**TENDER PAPER FOR SUPPLY OF DIGITAL PHOTO COPIER**" on the envelope containing quotations. The last date of receipt of quotations is dt. 10.05.2017 upto 2.00 P.M . The quotations shall be opened on dt. 10.05.2017 at 4.00 P.M. in the presence of quotationers or their authorized representatives in the chamber of the FA & CAO, OSCSC Ltd. Bhubaneswar. The quotation paper shall contain a Bank Draft amounting to Rs.5000/- (Rupees Five Thousand) only drawn in favor of the M.D., OSCSC Ltd., Bhubaneswar towards EMD. After completion of quotation process, the EMD will be refunded to unsuccessful bidders. The terms & conditions, specification of the required item and list of documents to be attached with quotation for supply of specific item will be available in the website of the OSCSC Ltd i.e. www.oscsc.in.

The sealed quotations received in incomplete shape or after the scheduled date and time shall be summarily rejected. The undersigned reserves the right to reject any or all the quotations without assigning any reason thereof.


FA & CAO
2/5/2017

Annexure-1

TERMS AND CONDITIONS FOR SUPPLY OF DIGITAL PHOTO COPIER

- a) The quotationer shall quote the item wise price with VAT/ Service Tax separately in the quotation.
- b) A Copy of the valid TIN/SRIN with clearance certificate in form no. VAT612 should be furnished in with the quotation.
- c) The quoted price shall be valid for 1(one) year from the date of Purchase Order/Supply of items, whichever is later & extendable for subsequent years on mutually agreeable conditions by both the parties.
- d) The quotationers shall supply the required items as and when necessary within the stipulated time frame by the Corporation.
- e) Supply of Digital Photo Copier shall be made only as per the accepted rate and as per the order given by the Corporation from time to time.
- f) The supply of intended articles shall be made available within 7 (seven) days from the date of issue of indented order.
- g) Failure to supply the total quantity/ part there of Digital Photo Copier within the stipulated time the supply order shall be cancelled along with forfeiture of EMD.
- h) The EMD amount of the successful quotationer will be kept as security deposit for one year.
- i) In case of any dispute arises between the parties the matter shall be referred to the Arbitrator i.e. M.D., OSCSC Ltd. for adjudication of the dispute and his decision shall be final and binding for both the parties.
- j) In the event of any dispute arising out of this contract the jurisdiction of court shall be at Bhubaneswar for both the parties.


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Annexure-2

Details of the Item for which the price to be quoted

Sl no.	Item Description	Specification	Quantity
1	DIGITAL PHOTO COPIER	A3 Size, 45 PPM, 320GB Self Encrypting or Higher HDD, with duplexing RADF & ADu, Resolution : 2400x1200 DPI, Standard- 1200 Sheets, Memory- 4GB)	1

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LIST OF DOCUMENTS TO BE ATTACHED WITH THE TENDER PAPER

SL No.	BASIC REQUIREMENT	SPECIFIC REQUIREMENT	DOCUMENTS REQUIRED
1	Legal entity	The tenderer must be an authorized vendor or supplier and be in business for more than 3 years in India as on the last date of submission of tender. The tenderer must be registered with Service Tax, PAN, and up to date IT return for the last three financial year.	-Service Tax registration certificate -PAN copy of IT return for last 3 years. -Certificate of Authorization from the company /OEM.
2	Technical Capability	The tenderer must have successfully supplied computer desktops and peripherals to Govt.Offices/Departments/ PSUs.	Work order from the department/ PSU
3	Local Presence of the tenderer	The tenderer should have registered office at Bhubaneshwar, Odisha.	Self certified letter on existence of Local office along with necessary evidence
4	Black Listing	Affidavit by the authorized signatory of the tenderer has not been black listed by any central/state government and public sector or under a declaration of ineligibility for corrupt or fraudulent practices must be submitted on original letter head of the tenderer with signature and stamp.	Affidavit/ Declaration to this effect.
5	EMD	The tenderer must have submitted the EMD of Rs.5,000/-	In shape of Account payee DD from any nationalized bank

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3/5/2017