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**ODISHA STATE CIVIL SUPPLIES CORPORATION LTD**  
**C-2, NAYAPALLI, BHUBANESWAR**

Letter No **11451 / P-IV-10/15** dated- **18.6.15.**

Fax No- 0674-2395291  
Mobile No. 09438200029

From,

**Sri Santosh Kumar Dash, OAS(SB),**  
General Manager (PDS),

To

**All CSO-cum-District Managers,**  
Odisha State Civil Supplies Corporation Ltd.

Sub:- **Lifting plan of rice under BPL, BPL for APL KBK, AAY, AP, APL (Jail), Adrut Children Homes, APL Rice for the Inmates of ST/SC Hostel managed by NGOs, KGBVs, Rice for Differently-able Persons (RDP) for the allotment month July'15.**

Sir,

With reference to the subject cited above, I am directed to say that lifting of rice stock under different schemes for utilization under PDS for the allotment month of July'15 has been made as per the lifting plan enclosed at Annexure-I. Lifting arrangement has been made basing on the Govt. allotment of BPL, BPL for APL KBK, AAY, AP, Adrut Children Homes, APL Rice for the Inmates of ST/SC Hostel managed by NGOs, KGBVs & Rice for Differently-able Persons (RDP) for the month of July'15. Rice for APL (Jail) has been made for July'15 basing upon the allotment of June'15 as allotment for July'15 under the scheme has not yet been received from Govt. Any change in allotment under any scheme, will be intimated and step will be taken accordingly at your level.

1. Lifting of stock from other district as per the lifting plan enclosed should be completed by 30.06.15, on observing all the procedures, communicated on transportation of CMR from time to time and as per the procedure prescribed in the Departmental Storage System Guidelines-II communicated vide Govt. Memo. No.14324 dt.02.09.14.
2. The District Manager of receiving district should depute the Lifting Officer in time to avoid dislocation. It is required that, the Lifting Officer will lift the stock on proper weighment & quality analysis at source. Similarly the receipt of stock should be on proper weighment & quality analysis.
3. Consequent upon deployment of additional working hands in the district, Lifting Officer shall invariably be deputed to lift stock from CWC/OSWC godown, godowns managed through them & other RRC.
4. The Lifting Officer shall verify the quality & quantity of stock before receipt and ensure lifting of stock by the scheduled dateline & also verify the receipt of stock at receiving points. In case of any dislocation he/she shall bring it to the notice of the District Manager.
5. Lifting Officer shall issue "Stock Transfer Acceptance Note" reporting stock despatched to concerned RRC / RRC-cum-DSC in-charge & the RRC / RRC-cum-DSC in-charge will confirm its receipt on that note. The Lifting Officer will also furnish a final report on completion of lifting against each Release Order and also at the end of each month on all despatch of stock to the District Manager & the District Manager will reconcile the same with the report of the RRC/RRC-cum-DSC in-charge.

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6. The procedure communicated vide this office letter No.8327 dt.26.04.13 for lifting of stock shall be followed.
7. The District Manager shall first liquidate CMR of KMS 2012-13 & 2013-14, if available, to avoid deterioration of quality. The CMR of KMS 2014-15 shall not be issued till receipt of further instruction from Corporation Head Office. Further requirement if any, after exhaustion of CMR of KMS 2013-14 shall be intimated to Head Office for further action.
8. **The CSO-cum-D.M., Bolangir shall utilize the CMR available at PEG, CWC Bolangir on delivery by millers of Bargarh district for the KMS 2011-12 & 2012-13 on priority basis.**
9. After receipt of stock transported from other districts in the RRC/godowns the same shall be verified by Revenue Officer /Officers along with civil supply officers on the orders of the Collector. The lifting plan will be placed in Govt. and Corporation website for information of General Public.
10. Intra district transfer of rice from Base RRC / FCI to RRC-cum-DSC will be made through Handling & Transport Contractor Level-I. The District Manager has to prepare district level lifting plan basing on this inter district lifting plan as per operational guideline.
11. The District Managers on receipt of this lifting plan shall prepare District Level Lifting Plan (Annexure-2B) & Release Order for Rice (Annexure-2C) for effecting the lifting plan of OSCSC Head office.
12. **WHILE PREPARING THE TRANSPORT PROGRAMME (RICE MOVEMENT WITHIN THE DISTRICT) AND RELEASE ORDER (RICE MOVEMENT TO OTHER DISTRICT) THE DM SHALL PROGRAMME FOR UTILIZATION OF STOCK STORED FOR LONGER PERIOD IN DIFFERENT GODOWNS INCLUDING THE GODOWN OF CWC/OSWC AND GODOWNS MANAGED THROUGH THEM.**
13. In case of districts where reserve stock have been stored in vacant storage space, they shall utilize the stock on rotation basis on replacement with fresh transported stock & procured CMR considering the period of storage.
14. The own procured CMR proposed for utilization is based on the information furnished by concerned District Manager. In case there is any variance as to the quantity of CMR proposed for utilization in lifting plan, proposal to that effect be furnished for required action at this level.
15. In case stock programmed for transportation is not adequate in the CWC/OSWC godown including the RRC where warehousing management has been availed through them, then stock from other RRC may be delivered.
16. The CMR received in RRCs managed by Corporation staff may be consumed in own district by observing quality norm.

17. District Manager shall not issue Release Order against lifting plan of OSCSC Head office of previous allotment month including June'15 after 31.05.15. In case any district requires lifting of stock against lifting plan of previous month beyond 30<sup>th</sup> May'15, proposal to that effect shall be submitted for consideration at this level.
18. As per instruction in point-2.6.8 of the guidelines the Level-I H & T Contractor shall display the prescribed banner in each truck during transportation of rice.
19. At the time of dispatching stock at the dispatching point the stock shall be delivered on issue of "Gate Pass-cum-Despatch Note" as per format at Annexure-5A and stock shall be received at the receiving point on issue of "Receipt Note" as per format at Annexure-5B of the guidelines. The receipt note should be acknowledged by the depot in-charge of receiving depot and copies of the same should be sent to the receiving District Manager & in-charge of receiving depot.

Enclosure:- Lifting arrangement./ Requirement

Yours faithfully

  
General Manager (PDS)

Memo No. 11452 Dt. 18-6-15.

**Copy forwarded for information and necessary action to:-**

1. All Collectors.
2. The Commissioner-cum-Secretary, F.S & C.W Deptt, Bhubaneswar.
3. The General Manager, FCI, Regional Office, Bhubaneswar.
4. The General Manager, OSWC / Regional Manager, CWC.
5. The F.A. & C.A.O., OSCSC Ltd.
6. The C.G.M, OSCSC Ltd. Required arrangement for placement of funds with the District Managers, OSCSC Ltd. may be made in advance as per the lifting plan for making financial arrangement with the FCI and lifting of stock.
7. The General Manager (Procurement) / General Manager (Accounts), OSCSC Ltd.
8. The Transport Contractors concerned.
9. Mrs. Subhra Jena, Procurement Inspector OSCSC Ltd. She is requested to place this lifting plan in Corporation Website for information of all concerned.

  
General Manager (PDS)

